

Immediate Past President Position Description

Duties

- Assist the President in conducting a smooth transition of leadership.
- Actively promote and represent PARID by attending local functions, including public forums relating to interpreting issues and the Deaf community.
- Be actively involved in a local district.
- Submit a written report to the PARID board in preparation for each regular board meeting.
- Represent PARID in all activities (meetings, conferences, events, etc) as requested by the Board of Directors except those expressly prohibited by law, or by the organization's By-Laws.
- Participate in the PARID Board Yahoo group.
- Respond to all mail, email, and telephone correspondence in a timely manner.
- The Immediate Past President shall have such other powers and perform such other duties as may be prescribed by the Board of Directors.

DOCUMENT HISTORY

Established 05/2009