

RID Continuing Education Activity Plan **Instructor Form**

Note: This activity instructor form must be submitted to PARID at least 45 days prior to the start of the activity.
The activity plan's sponsor form must also be attached.

RID Sponsor Name: PARID

Date(s) of Activity:

Title of Activity:

Language of Presentation:

Room Set up Requirements:

Target Audience:

Content Knowledge of Participants PRIOR to the workshop: Underline or bold the correct choice.
Little/none Some Intensive Teaching

Presenter Biography: This bio will be posted on activity promotional materials.

Description of Activity (Describe the key topics, skills, concepts and activities of the event.) This description will be posted on activity promotional materials.

Educational Objectives: These objectives will be posted on activity promotional materials. (List specific **observable** and **measurable** actions by participants that will demonstrate comprehension and integration of information presented. These should be detailed, action-related items based on materials presented. Use terms such as list, explain, demonstrate, etc. Do not use terms such as understand and know.)

At the conclusion of this workshop, the participants should be able to:

- 1.
- 2.
- 3.

Materials (List the print, audio, and visual **materials** and **equipment** you will use and who is responsible for providing them?)

Presenter will Provide

-

Host will Provide

-

Evaluation & Assessment (Describe how you will evaluate student learning & presentation effectiveness.)
The standard RID evaluation will be distributed.